



POOL HEATER INSTALLATION or REPLACEMENT GAS METER UPGRADE CHECKLIST

- ❑ Apply for and obtain plan approval from the appropriate city agency. For City of Long Beach, the Long Beach Department of Planning & Building, located on the 4th Floor of the Long Beach City Hall; for the City of Signal Hill, the Signal Hill Community Development Department, located at the Signal Hill City Hall
- ❑ Apply for and obtain installation/upgrade permit from the appropriate permitting agency. A building inspector will then be assigned to your project
- ❑ Apply for a meter upgrade from Long Beach Gas & Oil Department (LBGO) by contacting the LBGO New Services Bureau at (562) 570-7027 or (562) 570-7198. A LBGO Inspector will then be assigned to your project.
- ❑ Obtain a High Volume Consumer Worksheet from Long Beach Department of Planning & Building, located on the 4th Floor of the Long Beach City Hall, or by contacting LBGO Inspection Division at (562) 570-2085, or on the LBGO website at www.LBGO.org
- ❑ Complete the High Volume Consumer Worksheet.
- ❑ You will be contacted by a LBGO Inspector to coordinate the meter tie-in location and piping configuration and complete a Signature Card. Be sure to turn in the completed High Volume Consumer Worksheet to your LBGO Inspector.
- ❑ You will receive a bill, by mail, from LBGO. Please pay the required fees as directed.
- ❑ Install and air test all new gas piping as required by the appropriate permitting agency and obtain an approval your building inspector.
- ❑ Contact LBGO New Services at (562) 570-7027 or (562) 570-7198 to schedule a meter installation or meter upgrade.
- ❑ Long Beach Gas & Oil Department will install or replace the gas meter and leave a tie-in connection for your use.

Final gas piping at meter MUST conform to LBGO specifications; see LBGO drawing "Typical Meter Installation for Pool Heaters and Other External Gas Appliances," Number A-1013.

IMPORTANT PHONE NUMBERS

LBGO New Services Bureau	(562) 570-7027
LBGO Inspection Division	(562) 570-2085
City of Long Beach Planning & Building Department	(562) 570-6691
City of Signal Hill Community Development Department	(562) 989-7340